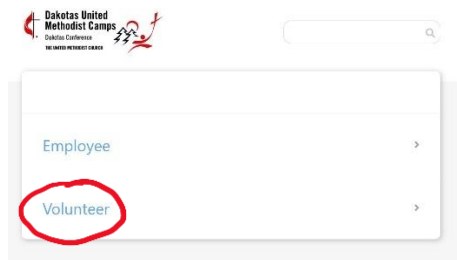


Thank you for volunteering for ministries with children, youth, & vulnerable adults at your local church! As part of our Safer Sanctuaries commitment, we run background checks on all who volunteer with children, youth, and vulnerable adults. Please use this document to help complete your background check form. If you have questions or troubles, please contact your local church Safer Sanctuaries Representative.

Steps:

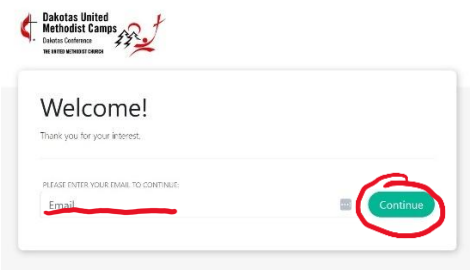
1. Access the Camp Background Checks link in your email, sent to you by your local church Safer Sanctuaries Representative

2. Choose **Volunteer**



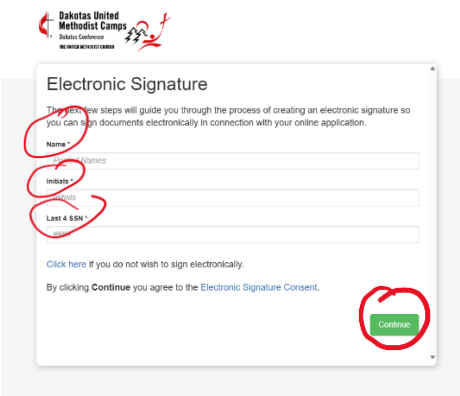
The screenshot shows the top of the Dakotas United Methodist Camps website. Below the header, there are two options: 'Employee' and 'Volunteer'. The 'Volunteer' option is circled in red, indicating it should be selected.

3. Enter your **email address** and click **CONTINUE**.



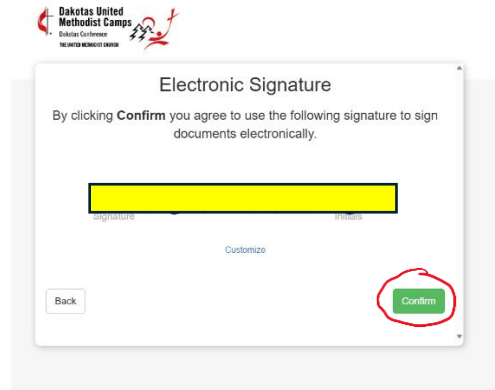
The screenshot shows the 'Welcome!' screen on the Dakotas United Methodist Camps website. It says 'Thank you for your interest.' Below this, there is a text input field labeled 'Email' with a red underline. To the right of the input field is a green 'Continue' button, which is circled in red.

4. On the **Consent for Electronic Signature** enter your information and click **CONTINUE**.



The screenshot shows the 'Electronic Signature' screen on the Dakotas United Methodist Camps website. It says 'The next few steps will guide you through the process of creating an electronic signature so you can sign documents electronically in connection with your online application.' Below this, there are three input fields: 'Name', 'Address', and 'Email'. Each field is circled in red. At the bottom right, there is a green 'Continue' button, which is also circled in red.

5. Confirm your electronic signature by clicking **CONFIRM**.



The screenshot shows a web interface for 'Electronic Signature'. At the top left is the 'Dakotas United Methodist Camps' logo. The main heading is 'Electronic Signature'. Below it, a message states: 'By clicking Confirm you agree to use the following signature to sign documents electronically.' A yellow rectangular box is present, likely for a signature or stamp. Below the box is a 'Customize' link. At the bottom left is a 'Back' button, and at the bottom right is a green 'Confirm' button, which is circled in red.

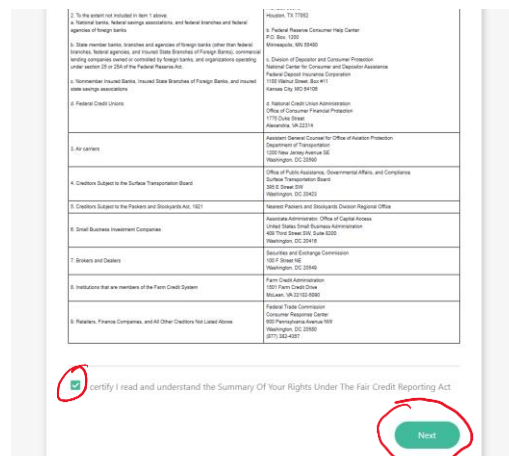
6. Read the “Summary of Rights Under the Fair Credit Reporting Act” document.

- a. Note: Volunteer background checks DO NOT include a credit report check. But since the same company is used for employee background checks that include a credit check, this form is necessary in the process.



The screenshot shows a document titled 'A Summary of Your Rights Under the Fair Credit Reporting Act'. At the top left is the 'Dakotas United Methodist Camps' logo. The text provides information in Spanish and English about the Consumer Financial Protection Bureau. It states: 'Para información en español, visite www.consumerfinance.gov/learnmore o escriba a la Consumer Financial Protection Bureau, 1700 G Street NW, Washington, DC 20552.' The English text says: 'For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street NW, Washington, DC 20552.'

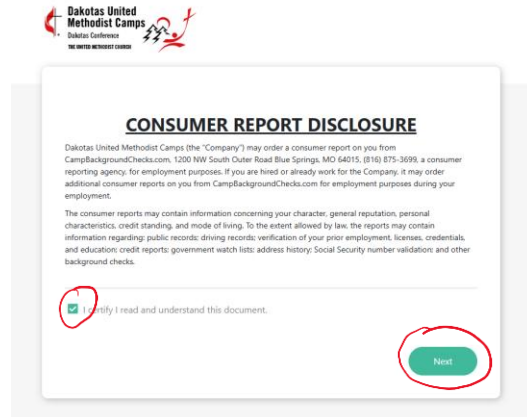
7. Scroll to the bottom and check the box next to “I certify I have read and understand...”. Then click **NEXT**.



The screenshot shows a document titled 'A Summary of Your Rights Under the Fair Credit Reporting Act'. It contains a table with various entities and their addresses. At the bottom, there is a checkbox labeled 'I certify I read and understand the Summary Of Your Rights Under The Fair Credit Reporting Act.' which is checked. To the right of the checkbox is a green 'Next' button, which is circled in red.

To the extent not included in Item 1 above:	
1. National banks, national savings associations, and federal branches and federal agencies of foreign banks	A. Federal Reserve Consumer Help Center 101 N. 17th St. Minneapolis, MN 55402
2. State member banks, branches and agencies of foreign banks (other than federal branches, national agencies, and insured state branches of foreign banks), commercial lending companies owned or controlled by foreign banks, and organizations operating under section 25(a)(5) of the Federal Reserve Act	C. Division of Depositor and Consumer Protection National Center for Consumer and Complaint Assistance Federal Deposit Insurance Corporation 1100 Bankers Tower, Suite 401 Kansas City, MO 64105
3. Nonmember insured banks, insured state branches of foreign banks, and insured state savings associations	D. National Credit Union Administration Office of Consumer Financial Protection 1775 Duke Street Alexandria, VA 22314
4. Federal credit unions	Assistant General Counsel for Office of Consumer Protection Department of Transportation 300 New Jersey Avenue NE Washington, DC 20590
5. Air carriers	Office of Public Assistance, Environmental Affairs, and Compliance Surface Transportation Board 200 E. Street SW Washington, DC 20423
6. Creditors Subject to the Surface Transportation Board	Federal Pattern and Standards Division Regional Office
7. Creditors Subject to the Pattern and Standards Act, 1621	Assistant Administrator, Office of Capital Access United States Small Business Administration 400 Third Street SW, Suite 2000 Washington, DC 20405
8. Small Business Investment Companies	Securities and Exchange Commission 333 F Street NE Washington, DC 20540
9. Brokers and Dealers	Farm Credit Administration 1801 Farm Credit Drive Moline, IL 61701-0001
10. Institutions that are members of the Farm Credit System	Federal Trade Commission Consumer Response Center 400 Pennsylvania Avenue NW Washington, DC 20580 (877) 382-4357
11. Financiers, Finance Companies, and All Other Creditors Not Listed Above	

8. On the Consumer Report Disclosure Document, check the box at the bottom next to, “I certify that I read and understand the document.” Then click **NEXT**.



Dakotas United Methodist Camps
Dakotas Conference
THE UNITED METHODIST CHURCH

CONSUMER REPORT DISCLOSURE

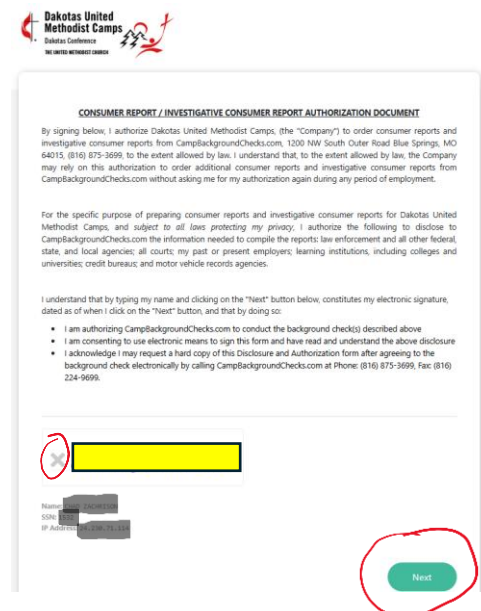
Dakotas United Methodist Camps (the "Company") may order a consumer report on you from CampBackgroundChecks.com, 1200 NW South Outer Road Blue Springs, MO 64015, (816) 875-3699, a consumer reporting agency, for employment purposes. If you are hired or already work for the Company, it may order additional consumer reports on you from CampBackgroundChecks.com for employment purposes during your employment.

The consumer reports may contain information concerning your character, general reputation, personal characteristics, credit standing, and mode of living. To the extent allowed by law, the reports may contain information regarding public records; driving records; verification of your prior employment, licenses, credentials, and education; credit reports; government watch lists; address history; Social Security number validations; and other background checks.

☒ I certify I read and understand this document.

Next

9. Read the “Consumer Report/Investigative Consumer Report Authorization Document” and scroll to the bottom to **click to add your electronic signature**.



Dakotas United Methodist Camps
Dakotas Conference
THE UNITED METHODIST CHURCH

CONSUMER REPORT / INVESTIGATIVE CONSUMER REPORT AUTHORIZATION DOCUMENT

By signing below, I authorize Dakotas United Methodist Camps, (the "Company") to order consumer reports and investigative consumer reports from CampBackgroundChecks.com, 1200 NW South Outer Road Blue Springs, MO 64015, (816) 875-3699, to the extent allowed by law. I understand that, to the extent allowed by law, the Company may rely on this authorization to order additional consumer reports and investigative consumer reports from CampBackgroundChecks.com without asking me for my authorization again during any period of employment.

For the specific purpose of preparing consumer reports and investigative consumer reports for Dakotas United Methodist Camps, and subject to all laws protecting my privacy, I authorize the following to disclose to CampBackgroundChecks.com the information needed to compile the reports: law enforcement and all other federal, state, and local agencies; all courts; my past or present employers; learning institutions, including colleges and universities; credit bureaus; and motor vehicle records agencies.

I understand that by typing my name and clicking on the "Next" button below, constitutes my electronic signature, dated as of when I click on the "Next" button, and that by doing so:

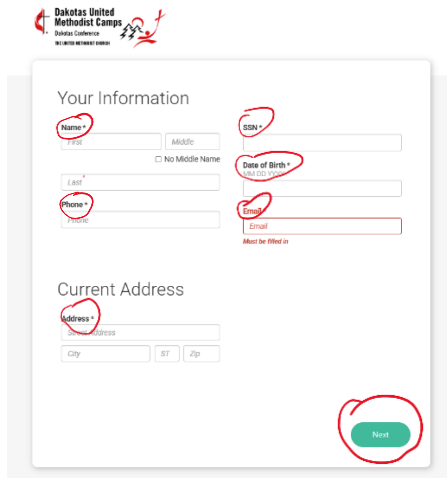
- I am authorizing CampBackgroundChecks.com to conduct the background check(s) described above
- I am consenting to use electronic means to sign this form and have read and understand the above disclosure
- I acknowledge I may request a hard copy of this Disclosure and Authorization form after agreeing to the background check electronically by calling CampBackgroundChecks.com at Phone: (816) 875-3699, Fax: (816) 224-9699.

Name: _____
SSN: _____
IP Address: _____

Next

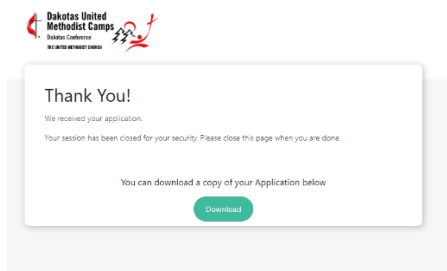
10. Enter your personal data and click **NEXT**.

IMPORTANT: Only click NEXT ONE TIME. Multiple clicks will trigger multiple background checks to be run on the same person and the church will be charged for additional background checks.



The screenshot shows a web form titled "Your Information" from Dakotas United Methodist Camps. The form includes fields for Name (First, Middle, Last), SSN, Date of Birth, Phone, and Email. A red circle highlights the "Next" button at the bottom right. Another red circle highlights the "Email" field, which has a red asterisk and the text "Must be filled in" below it.

11. Wait for the page to update and indicate that “the session has been closed for your security.” If you choose, you can download a copy of your application by clicking the **DOWNLOAD** button. It is not necessary to download a copy of your application.



The screenshot shows a confirmation page titled "Thank You!". It states: "We received your application. Your session has been closed for your security. Please close this page when you are done." Below this, it says "You can download a copy of your Application below" and features a green "Download" button.

What happens next?

Camp Background Checks will run your background check and securely send results to the Dakotas UM Camps office for review. Dakotas UM Camps will send the results to your church’s Safer Sanctuary Representative for secure storage and reaching out to volunteers as necessary.

Once all the volunteers of the church have completed the electronic forms and the background checks have been processed Dakotas UM Camps will bill the church for the background checks.